

**Aransas County Historical Commission (ACHC)**  
**July 15, 2014 – Minutes**

Meeting convened at 5:12 pm and was held in the Commissioners' Courtroom in the Courthouse. **Chair Collin Jackson presided.** A Quorum was declared.

**Commissioners Present:** Kitty Angell, Linda Garcia, Kathy Gribble, Greg Harlan, Collin Jackson, Gail Johnston, Letha Kieffer, Betty Stiles, Pam Stranahan, Janet Taylor, and Kam Wagert. **Commission Advisors Present:** None.

**Commissioners Not Present:** Dolly Close, Sally Reynolds, Carol Thompson and Sue Travis.

**Minutes** of March 12, 2014, were unanimously approved after a motion was made by Betty and a second by Kam, subject to addition of Marker Committee Report of March 4, 2014. Amended Minutes will be forwarded.

**Treasurer's Report – Letha Kieffer**

Letha did not have June 2014 monthly budget report from the County, but announced that balance at end of June was \$6,721. It was agreed to buy the 2015 calendars from this year's budget. Leitha reminded everyone that reimbursement receipts need to include IRS W9 form. After a motion by Pam and a second by Janet, the Treasurer's Report was unanimously approved.

There was discussion on the proposed 2015 budget, and changes were made to certain categories. After a motion by Betty and a second by Kitty, the proposed 2015 budget of \$8,000 was unanimously approved (attached).

**Committee Reports**

**Executive—Collin Jackson:** Reported on the 2013 Distinguished Service Award presented to the ACHC from the Texas Historical Commission in recognition of its outstanding preservation work accomplishments (see attached). This, of course, is based on the number of volunteer hours (equal to \$23/hr) of our commissioners. It is very important to keep accurate record keeping of our hours so we can continue to qualify for this special award.

**Preservation & Public Policy—Pam Stranhan:** Pam presented a handout (attached) of Aransas County Recorded Texas Historic Landmarks (RTHS) 2013 and gave an update on the Windstorm Exemption Program (attached) and reminded everyone it is also on the website.

**Historical Markers—Kitty Angell**

Kitty reported on the Texas Historical Marker Workshop she attended in Corpus Christi on July 9<sup>th</sup> which was excellent and presented a handout of the THC Official Texas Historical Marker Workshop Website and Book List (attached). She also presented the latest ACHC Marker Committee Report (attached).

Betty reported that the Stella Maris marker had officially been relocated.

Kitty discussed a new design which had been approved for the Lamar Cemetery Marker.

There was discussion on the need for acid free archival paper and binders to preserve our permanent records. Letha will look into ordering.

Pam reported that the Leadership Class was supposed to take care of cleaning the markers, 7 of which needed cleaning, but the Leadership Class group neglected to take care of it and instead hired out to complete the task.

**Collections--Sally Reynolds**

Although Sally was not present, there was discussion on relocating the small library presently in the vault to the History Center. It was agreed that before any action could take place, we would need a Memorandum of Understanding with the History Center to include, but not be limited to the library, use of office space, use of meeting space, oral history collection, exhibits, use of equipment, docents, keys, cleaning, etc.

**Cemeteries-Betty Stiles:** Brief discussion on status of the Lamar Cemetery and holding a rededication ceremony.

**Old Business:**

After a motion from Linda and a second from Betty, it was unanimously agreed to: 1) go forward with buying the additional chairs (up to \$350) for the History Center—Greg will order; and 2) order ACHC labels for calendars (up to 300)—Collin will provide logo.

**New Business:**

Pam discussed upcoming History Center events and passed out Bookmarks. Also discussed need for more docent volunteers. She reported that Pathways has signs coming up on Live Oak/35, Orleans/35 (already one on Pearl St.). The next meeting was set for September 18, 2014, at 5:00 pm at the Courthouse. There being no old or new business, the meeting was adjourned at 6:35 pm after a motion from Greg and a second from Linda.

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Respectfully submitted, *Linda Garcia*, Secretary